

Training Course Outline

A range of hands-on courses that give you the skills to get the most out of the Apollo Software

Apollo Orientation

Duration: 2 days

Location: Sydney, Melbourne

Our most popular course.

The Apollo Orientation course aims to provide a solid background to how shelf merchandising is utilised in the industry. You will learn how to build and merchandise planograms, navigate Apollo with confidence, and increase productivity through a new understanding of the fundamentals of Computerised Shelf Space Management.

Course structure includes 2 days of training

- Shelf Space Management overview
- Apollo Quick keys and tips
- Building planograms
- Adding Items into a section
- Merchandising Techniques
- Creating reports and charts
- Using worksheet and planogram templates
- Preview pegboards and coffin cases
- Creating and maintaining product files
- Importing financial data
- Understanding the retailer's shelf requirements

Prerequisites: A working knowledge of Microsoft Windows

Skill Level: Beginner to Intermediate

Apollo Orientation

Duration: 2.5 days

Location: Auckland

Apollo Orientation Training in New Zealand includes an additional half day refresher course offered to delegates 3 months after their initial 2 day orientation Course.

Accelerated Apollo Orientation

Duration: 1 day

Location: Sydney

The Accelerated Apollo Orientation Training Course is a one-day, fast paced, training course which aims to provide a thorough overview of how shelf merchandising is utilised in the industry as well as a solid understanding of using Apollo Professional or Apollo BriefCase.

By the end of the day, you will have learnt how to build and merchandise planograms, navigate Apollo with confidence, and increase productivity through a better understanding of the fundamentals of computerised Shelf Space Management.

- Apollo Quick keys and tips
- Building planograms
- Adding Items into a section
- Merchandising Techniques
- Importing financial data
- Using worksheet and planogram templates
- Preview pegboards and coffin cases
- Creating and maintaining product files

Prerequisites: A working knowledge of Microsoft Windows

Skill Level: Beginner to Intermediate

“Metiri Mensus are committed to creating an informed and skilled space management community in the Asia Pacific region”

Please refer to our registration form for course dates, prices and course locations.

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TRAINING COURSE OUTLINE



Apollo Customised Training

Location: Sydney, Melbourne, Auckland

Tailor-made training to suit your needs. Whether you need a quick Apollo Refresher, an accelerated course to advanced training, we can customise a course according to your requirements.

- One-on-one training or an entire group
- On-site at your office
- Building planograms
- Refresher Courses, up-skilling or advanced Training
- Use your own planograms, PMasters, and data during training exercises

Prerequisites: A working knowledge of Microsoft Windows

Skill Level: All

Space Management Health Check

Duration: 1 /2 day

Location: On Site

We will assess on-site your current space management setup and processes to ensure you are operating with the greatest efficiency. This is intended as a follow up after Apollo Training or for those companies that have not been through an internal space management review.

- Review Space Management goals
- PMaster check and maintenance
- Images Check
- Planogram storage
- Fixtures and planogram templates
- Importing data and import templates
- Planogram analysis templates
- Critique of planogram creation process
- Planogram checklist
- Reporting (reports and charts)

Prerequisites: A working knowledge of Microsoft Windows

Skill Level: Beginner to Intermediate

About Aldata:

Aldata is a global leader in retail and distribution optimization. Our software and service solutions help retailers, distributors and manufacturers dramatically improve their business performance. We optimize categories, space, supply, logistics, and consumer engagement to increase our customers' revenue and margins, reduce time, cost and waste, and enhance on-shelf availability, service, and retention. More at: www.aldata.com



About Metiri Mensus :

Metiri Mensus' business is **100% Merchandising**. We are a team of industry experts offering a wide range of Retail Merchandising Solutions that provide the tools for companies to merchandise effectively

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